Virginia Polytechnic Institute and State University
Financial & General Immigration Requirements and Instructions

Who should submit financial documents?
International applicants who are or will be in F-1 or J-1 visa status are required to show proof of adequate funding for at least one year before an I-20 or DS-2019 form can be issued.
When should you submit your financial documents?
Funding information may be submitted along with the application for admission, or after the admission decision has been made.
What are the requirements?
The minimum requirements for one year are $28,000 for the Blacksburg campus and $30,000 for the Northern Virginia Campus. These amounts include tuition and fees, room and board, and miscellaneous expenses. An additional $4,000 should be added for an accompanying spouse and $1,500 for each accompanying child. Please note that these amounts are subject to change.
How can you submit financial documents?
Students must submit the Immigration Information Form along with appropriate attachments. The Immigration Information Form follows this page.
What types of documents are accepted?
The following documents are accepted as supporting documents for financial certification (students may have one or a combination of these):

- A current (less than six months old), original bank statement or certification from another legal financial institution, in English. If the statement is not available in English, then an English translation must be attached.
- An Affidavit of Support form (follows this page) OR official letter from the sponsor/bank account holder (if other than the student). The letter should include the beneficiary's name, sponsor's name, his/her relationship to the beneficiary (parent, sister, friend, etc.), the amount of support, the time period for which it will be provided, and a stated willingness to cover the student's expenses for this time period.
- Written confirmation from the sponsoring institution of a scholarship, fellowship, assistantship or other type of funding. In case of an assistantship award from Virginia Tech, a copy of the assistantship agreement signed by the academic department is required.
- In case of personal funds, an original bank statement, or statement from any legal financial institution that includes the student's name, as well as the amount available. If you have only a web statement, you need to write on the bottom of the statement that, “I verify that this is a true copy of my bank statement as of today’s date”, and sign and date the form.
- Financial documents which are older than six months are not acceptable. Only original, current documents will be accepted.
- Many academic departments do not offer assistantships for the first year of study. Assistantships do not always cover the required minimum funding amounts for immigration purposes.

Other important considerations:

- No international student can work off campus for the first nine months of stay in the United States. Employment on campus is possible, but students should not plan on paying for the complete cost of their education from on-campus part-time jobs.
- We require a copy of your passport before immigration form issuance, so that all documents are issued the same way.
- Your passport should show a Surname or Family name, and a Given name. This should be the name used on the admission application. If there are discrepancies between your admission record, passport, and I-20/DS-2019 form, you will experience problems in the U.S. Please consider updating the passport ID page, or, at a minimum, adding an “endorsement” to the passport that specifies a Surname/Family name and Given name.
- Before leaving your country, confirm that your passport and nonimmigrant visa are valid for entry into the United States. The passport should be valid for at least six months beyond the date of your expected stay.

Deadlines for submission:
The Immigration Information Form and appropriate attachments must be received by the Graduate School no later than June 1st for the Fall semester and no later than November 1st for the Spring semester.

IMPORTANT NOTE: Immigration documents are mailed through a bulk mail service, and can take up to 6 weeks to be delivered, depending upon the country. If you desire express mail delivery, please include the following credit card information with your submitted documents: type of card, cardholder’s name, card number, and expiration date. The shipping company accepts Visa, Master Card, American Express, and Diners Club.

Please mail these documents to the following address:
International Graduate Student Services
Graduate Life Center at Donaldson Brown (0325)
Virginia Tech
Blacksburg, VA 24061
U.S.A.

Virginia Polytechnic Institute and State University
Immigration Information Form for International Graduate Students

_____VT Student ID #_____
Family/Last Name First Name Middle Name (if applicable)
(Print your name as it appears in your passport)

Attach a copy of your passport ID page (name and photo page)

Date of Birth _____ City **and** Country of Birth_____
month/day/year

Country of Citizenship _____ Gender: ___Male ___Female

Major (Field of Study) _____ Degree desired _____

Applying for ___ Fall ___Spring ___Summer I ___Summer II Year_____

Email Address _____ Phone number _____

Home Country Address
(required)_____

_____
U.S. Address (if currently residing in the U.S.)

_____

The following dependents will accompany me (use additional sheet if necessary):

Name (SURNAME, Given name)	Date of Birth	City/Country of Birth	Gender	Relationship

SOURCE AND AMOUNT OF SUPPORT
(Fill in amounts in US dollars in the appropriate categories. Please attach original documentation as required. Documents older than six months are not acceptable. Statements must be in English, or a translation must be attached.)

	Amount
PERSONAL FUNDS: (Must attach original bank statement.)	_____
PARENTS AND/OR SPONSORS: (Must attach original bank statement and official letter from sponsor stating name, relationship and amount of support per year.)	_____
GOVERNMENT AGENCY: (Must attach signed copy of your award)	_____
UNIVERSITY AWARD: (Must attach award letter or copy of assistantship agreement.)	_____
TOTAL (Total should equal Virginia Tech requirement for your academic status and marital status as outlined in the general instructions.)	_____

_____ _____
Student Signature Date

AFFIDAVIT OF SUPPORT

Required of students whose funding is coming from resources other than personal funds, a graduate assistantship, or government/corporate sponsorship.

Sponsor Information

Name of sponsor _____

Relationship to student _____

Address _____
_____
_____

Country of citizenship _____

Name of co-sponsor (if applicable) _____

Relationship to student _____

Address _____
_____
_____

Country of citizenship _____

Student Information

Name _____

Address _____
_____
_____

Country of Citizenship _____

Certification

This affidavit is made by me/us for the purpose of assuring university authorities and the U.S. Government that I/we am/are willing and able to maintain and support the student mentioned above. I/we intend to make specific financial contributions for the support of the student as shown in the attached bank/funding documents.

Sponsor signature _____

Co-sponsor signature (if applicable) _____

Date _____