VirginiaTech
Graduate School

APPLICATION FOR SIMULTANEOUS DEGREE

This form should be used to obtain approval from both academic departments when seeking to pursue simultaneous graduate level degrees. The simultaneous application fee is $45.00. Please attach a Payment Processing Form and your payment when submitting this application. Your request will not be processed without the fee.

Please print clearly using black ink.

PERSONAL INFO

LAST/FAMILY NAME _____ FIRST/GIVEN NAME _____ MIDDLE NAME _____ SUFFIX _____

Student ID Number: _____
if known

Date of Birth: _____
month/day/year

E-mail Address: _____
@vt.edu account, preferred

Daytime Phone: _____
☐ Home ☐ Office ☐ Mobile

Local Address

_____

_____

_____

_____
city state zip country

Citizenship
☐ U.S. CITIZEN ☐ PERMANENT RESIDENT ☐ NON-PERMANENT RESIDENT*
**If non-permanent resident, please list your visa status:* _____

Current Program
_____

Degree Level
☐ DOCTORAL
☐ EDUCATION SPECIALIST
☐ MASTERS

First Term of Enrollment
☐ FALL ☐ SPRING ☐ SUMMER I ☐ SUMMER II _____ year

Anticipated Completion Term
☐ FALL ☐ SPRING ☐ SUMMER I ☐ SUMMER II _____ year

Campus
☐ BLACKSBURG ☐ HAMPTON ROADS ☐ NATIONAL CAPITAL REGION ☐ RICHMOND
☐ ROANOKE ☐ SOUTHWEST VIRGINIA ☐ VIRTUAL

REQUIRED INFO

In addition to my current program, described above, I simultaneously wish to seek

Additional Program
_____

Degree Level
☐ DOCTORAL ☐ EDUCATION SPECIALIST ☐ MASTERS

First Term of Enrollment
☐ FALL ☐ SPRING ☐ SUMMER I ☐ SUMMER II _____ year

Campus
☐ BLACKSBURG ☐ HAMPTON ROADS ☐ NATIONAL CAPITAL REGION ☐ RICHMOND
☐ ROANOKE ☐ SOUTHWEST VIRGINIA ☐ VIRTUAL

Anticipated Completion Term
☐ FALL ☐ SPRING ☐ SUMMER I ☐ SUMMER II _____ year

APPLICANT SIGNATURE _____ date

SIGNATURES

Required Signatures

COMMITTEE CHAIRPERSON signature _____ printed name _____ VT pid _____ date _____

CURRENT DEPARTMENT HEAD signature or authorized GRADUATE PROGRAM DIRECTOR _____ printed name _____ VT pid _____ date _____

SECOND COMMITTEE CHAIRPERSON signature _____ printed name _____ VT pid _____ date _____

SECOND DEPARTMENT HEAD signature or authorized GRADUATE PROGRAM DIRECTOR _____ printed name _____ VT pid _____ date _____

DEPARTMENT CONTACT (GRADUATE STAFF COORDINATOR) _____ date _____

GRADUATE SCHOOL _____ date _____

Return your completed form to:
Graduate School
Graduate Life Center at Donaldson Brown
Virginia Tech (0325)
Blacksburg, VA 24061
Fax: 540/231-2039

Questions? Call 540/231-8636 or e-mail *gradappl@vt.edu* for assistance.

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PAYMENT PROCESSING FORM

Application and diploma reorder fees may be paid via credit card, check, or money order. Please complete the information below and submit this document with the corresponding application or form to the Graduate School.

Please print clearly using black ink.

REQUIRED INFO

LAST/FAMILY NAME _____ FIRST/GIVEN NAME _____ MIDDLE NAME _____ SUFFIX _____

Student ID Number: _____
if known

E-mail Address: _____
@vt.edu account, preferred

Daytime Phone: _____
☐ Home ☐ Office ☐ Mobile

Please process payment for:

- ☐ DEGREE-SEEKING APPLICATION FEE (I.E. MASTERS AND DOCTORAL STUDENTS) - $65
- ☐ APPLICATION FOR SIMULTANEOUS DEGREES - $45
- ☐ NON-DEGREE-SEEKING APPLICATION FEE (I.E. COMMONWEALTH CAMPUS AND NON-DEGREE PROGRAMS) - $25
- ☐ APPLICATION FOR CERTIFICATE PROGRAM - $25
- ☐ APPLICATION FOR READMISSION - $25
- ☐ APPLICATION FOR VISITING STUDENT - $25
- ☐ DIPLOMA REORDER - $20 PER DIPLOMA

PAYMENT DETAILS

To Pay Via Credit Card

Please complete the following information and sign below.

Name as it appears on card: _____

Card Type: ☐ VISA ☐ MASTERCARD **Expiration Date:** _____
month/year

CREDIT CARD NUMBER

I, the card holder indicated above, authorize payment to be processed. I further understand that this is a non-refundable payment. Payment cannot be processed without a signature, and the application cannot be processed without payment.

_____
CARDHOLDER SIGNATURE date

To Pay Via Check or Money Order

Enclose your check or money order made payable to *Treasurer, Virginia Tech*. Checks and money orders must be drawn from a U.S. bank.

Return your completed form to:
Graduate School
Graduate Life Center
at Donaldson Brown
Virginia Tech (0325)
Blacksburg, VA 24061
Fax: 540/231-2039

Questions? Call 540/231-8636 or e-mail *gradappl@vt.edu* for assistance.